



UNIVERSITY OF LEEDS

CANDIDATE BRIEF

Maths Support Tutor, Leeds University Library



Salary: £12.45 per hour

Reference: CSLIB1200

Hours: 3 hours per week

Fixed term until August 2020

Maths Support Tutor

Learning Services Team

Are you a PhD student at the University of Leeds? Are you interested in gaining some tutoring experience? Do you have a strong knowledge of A level maths and great communication skills?

Learning Services provides academic skills support to undergraduates and taught postgraduates. Peer support has proved to be a powerful tool in our work, especially with new students. Our specialist Maths Support activities provide assistance to non-maths undergraduates but where their course has a significant maths element. You'll be working alongside the Skills@Library maths tutor to offer maths support to students at the university in our open maths drop-in sessions in Laidlaw Library

What does the role entail?

As a Maths Support Tutor, your main duties will include:

- Helping students, both one-to-one and in small groups, with the maths content of their degree programme;
- Listening to the students issues and deciding how best to help them;
- Explaining mathematical concepts to students;
- Helping students to understand their notes;
- Pointing students towards helpful resources, both online and in the library.

These duties provide a framework for the role and should not be regarded as a definitive list. Other reasonable duties may be required consistent with the grade of the post.

What will you bring to the role?

As a Maths Support Tutor you will have:

- An undergraduate degree in a maths-related subject;
- A good knowledge of school maths (including A level) and several degree-level topics;
- Excellent listening and communication skills;
- Excellent interpersonal and team working skills.



You may also have:

- Some experience teaching/tutoring in your department, or, if you are a first year PhD student, a view to undertaking such teaching in the future;
- Other maths tutoring experience.

How to apply

You can apply for this role online; more guidance can be found on our [How to Apply](#) information. Applications should be submitted by 23.59 (UK time) on the advertised closing date.

Contact information

To explore the post further or for any queries you may have, please contact:

Graham Weston, Maths Support Adviser

Tel: +44 (0) 113 32333

Email: g.c.s.weston@leeds.ac.uk

Further information about the Library <http://library.leeds.ac.uk/>

And about Skills@Library maths support <https://library.leeds.ac.uk/skills-maths>

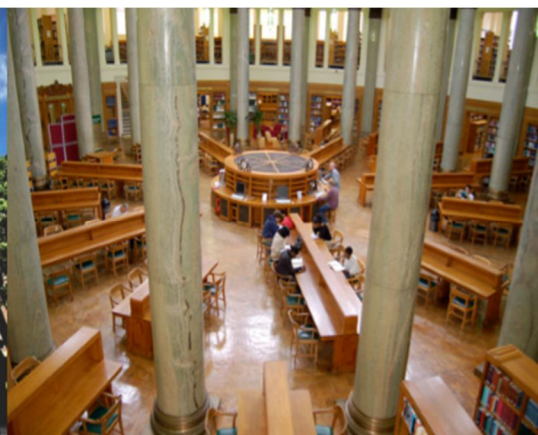
Additional information

Working at Leeds

You can find out more about our generous benefits package and more about what it is like to work at the University and live in the Leeds area in our [Working at Leeds](#) section.

Candidates with disabilities

Information for candidates with disabilities, impairments or health conditions, including requesting alternative formats, can be found in our [Accessibility](#) section or by getting in touch with us at disclosure@leeds.ac.uk.



Criminal record information

Rehabilitation of Offenders Act 1974

A criminal record check is not required for this position. However, all applicants will be required to declare if they have any 'unspent' criminal offences, including those pending.

Any offer of appointment will be in accordance with our Criminal Records policy. You can find out more about required checks and declarations in our [Criminal Records](#) information page

